

Driver – Epping

TITLE

Driver Epping

REPORTS TO

Commercial Controllers

JOB SUMMARY

Collect recycling material safely and efficiently at designated locations within a set timeframe.

RESPONSIBILITIES:

Primary Duties:

- Keeps company vehicle clean and ensure it is well-maintained, has fuel, oil and is ready to drive;
- Complete daily vehicle checklist before departing the yard and notify controllers of any issues / defects;
- Drives safely and follow all laws and rules of driving to maintain a safe and healthy work environment;
- Use route navigation apps and knowledge of the area to collect recycling from designated locations within a set timeframe;
- Follows a pre-planned route accurately without deviation from set course;
- Maintain communication with controllers of any change in collection schedule, any obstructions to making safe and efficient collection;
- Assist runners by loading material at collection points and unload material at MRF's;
- Count all bags loaded on vehicle & collect, maintain and organise all paperwork and deliver it to the proper personnel at the end of each collection;
- Record number of bags collected per stream on the collection checklist during loose material collections from sites;
- Ensure all bags are collected from designated collection point, unless permission granted by controllers to not collect everything;
- Ensure the vehicle is weighed in and out after collection;
- Complete relevant checklists for cage collections upon collection and delivery and inform controllers of any defects;
- Report and document any accidents of vehicles issues encountered while on route to controller as per company procedures;
- Always, ensure a safe off-loading environment;
- Ensure the vehicle is off-loaded / emptied at the end of each shift;
- Vehicle keys must be dropped in the key safe after completion of daily duties;
- Responsible to manage runners;
- Maintain and manage all weighing equipment as per company requirements;
- Adhere to all reasonable instructions given by controllers;
- Adhere to OHS ACT legislation policies;
- Adhere to AARTO regulation.

Secondary Duties:

- Assist drivers and runners of other vehicles with off-loading;
- Assist transport controller with any administrative duties when required.

CORE COMPETENCIES

- Ability to manage time and routes for a streamlined collection experience
- Familiarity with GPS device or map apps
- Excellent Communication and inter personal skills
- Ability to work under pressure and multitask
- Ability to adapt to changing work requirements and situations
- Performance orientated – possess initiative, enthusiasm and self-motivation to make things happen and gets things done
- Excellent work ethic
- Work well independently

REQUIREMENTS & EDUCATION

- Matric / Grade 12
- Code 14
- Minimum 3 years working experience in a similar role
- Valid Professional Driver's Permit (PDP)
- Relevant qualifications and experience, knowledge and skills
- Good driving record with minimal traffic violations

Employment will be implemented in accordance with the Employment Equity Act.

Closing date: 10 December 2018

Please forward your CV to bridget@wasteplan.co.za.